



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, July 20, 2021

IMPORTANT NOTICE

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. As always, the public may view the meeting live on the City's website at www.covinaca.gov or on local cable television, Spectrum channel 29 and Frontier Channel 42. To view from the website, hover over the Departments & Services tab until the drop-down menu appears and click on City Council Video Library under the City Council header. A live banner will appear at the start of the meeting.

Meeting Assistance Information: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@covinaca.gov or 626-384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 PM**

CALL TO ORDER

ROLL/CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PUBLIC COMMENTS

The Public is invited to make comment only on scheduled items on the agenda at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance, and give

it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

CLOSED SESSION

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

A. Government Code §54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Property: Vacation of Geneva Place - Right of Way and
401 N. Citrus Avenue, Covina
Agency Negotiator: Chris Marcarello, City Manager
Negotiating Parties: Bentley Real Estate, LLC (Hassen)
Under Negotiation: Price and Terms of Payment

B. Government Code §54956.8 - CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Property: 100 - 112 N. Citrus Avenue
Property Owner: Champion, Christopher CO TR
Agency Negotiator: Chris Marcarello, City Manager
Negotiating Parties: Kyle S. Barratt, CBRE
Under Negotiation: Price and Terms of Payment

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 PM**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members: Walter Allen, III, John C. King, Victor Linares, Mayor Pro Tem/Vice-Chair Patricia Cortez, and Mayor/Chair Jorge A. Marquez

PLEDGE OF ALLEGIANCE

Led by Councilmember Allen

INVOCATION

Given by Covina Police Chaplain David Truax

PRESENTATIONS

- A. San Gabriel Valley Mosquito Presentation by Ada Eez

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1. Minutes

Staff Recommendation:

Approve the Minutes of the July 6, 2021, Special Closed Session Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 07 06 Minutes CC Spc Closed Session Mtg

- CC 2. Minutes

Staff Recommendation:

Approve the Minutes of the July 6, 2021, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

2021 07 06 Minutes CC

- CC 3. Payment of Demands

Staff Recommendation:

Approve Payment of Demands in the amount of \$3,498,935.23.

Agenda Report - Payment of Demands JUN 18 - JUL 1, 2021 - Pdf

- CC 4. Quarterly Report of the Treasurer to the City Council and Successor Agency to the Covina Redevelopment Agency for the Quarter Ended June 30, 2021

Staff Recommendation:

Receive and File.

[Agenda Report - Quarterly Report Ended June 30, 2021 - Pdf](#)

- CC 5. Request to Cancel the Regular City Council Meeting of August 3, 2021

Staff Recommendation:

That City Council consider canceling the regular scheduled City Council Meeting of August 3, 2021.

[Agenda Report - Cancel August 3, 2021, City Council Meeting - Pdf](#)

- CC 6. Authorization to Purchase of 3D Scanner and Supporting Software Using Grant Funding

Staff Recommendation:

Authorize the purchase of a Trimble X7 Laser Scanner and supporting software and accessories in the amount of \$68,790.98

[Agenda Report - Covina PD - Trimble X7 Laser Scanner - Pdf](#)

- CC 7. Authorize the Purchase of a California Highway Patrol Grant-Funded 2022 Ford Police Interceptor Vehicle

Staff Recommendation:

Authorize the purchase of a 2022 Ford Police Interceptor Utilities SUV in the amount of \$38,589.74.

[Agenda Report - Covina PD - 2022 Ford Police Interceptor Utilities SUV - Pdf](#)

- CC 8. Authorize the Purchase of Three (3) 2022 Ford Police Interceptor Utilities SUVs

Staff Recommendation:

Authorize the purchase of three (3) 2022 Ford Police Interceptor Utilities SUVs and related equipment retrofits in the amount of \$150,000.

[Agenda Report - Covina PD - 3 2022 Ford Police Interceptor Utilities SUVs - Pdf](#)

- CC 9. Professional Services Agreements for On-Call Engineering Consultant Services

Staff Recommendation:

Authorize the City Manager to execute Professional Services Agreements between the City of Covina and On-Call Engineering Consultant Firms.

[Agenda Report - PSAs for On-Call Engineering Consultant Services - Pdf](#)

- CC 10. Designation of Voting Delegate and Alternates for the League of California Cities Annual Conference which Includes the Annual Business Meeting - September 22-24, 2021

Staff Recommendation:

1. Designate Councilmember Walter Allen, III, as the voting delegate and Mayor Jorge A. Marquez as the alternate to represent the City at the Annual Business Meeting of the League of California Cities General Assembly; and
2. Direct the Chief Deputy City Clerk to submit the required "Voting Delegate Form" to the League's Sacramento Office no later than September 15, 2021.

Agenda Report - League of CA Cities Annual Conference 2021 - Pdf

- CC 11. Approval of Memorandum of Understanding between the Los Angeles County Metropolitan Transportation Authority and the City of Covina for the Proposition A Discretionary Incentive Grant Program for Collecting and Reporting Data for the National Transit Database for Report Year 2019

Staff Recommendation:

Authorize the City Manager to execute the Memorandum of Understanding between the Los Angeles County Metropolitan Transportation Authority and the City of Covina for the Proposition A Discretionary Incentive Grant Program for Collecting and Reporting Data for the National Transit Database for Report Year 2019.

Agenda Report - MOU LACMTA Prop A - Pdf

- CC 12. Administrative Policy for Accessibility and Technology Reimbursement

Staff Recommendation:

That the City Council adopt the proposed Accessibility and Technology Administrative Policy.

Agenda Report - Administrative Policy for Accessibility and Technology Reimbursement - Pdf

- CC 13. Street Rehabilitation Project – Award of Contract to Gentry Brothers, Inc. for an Amount Not-to-Exceed \$1,317,227.25.

Staff Recommendation:

1. Approve plans and specifications for the Street Rehabilitation Project; and
2. Award the Contract for the Street Rehabilitation Project to Gentry Brothers, Inc. as the lowest responsive bidder in an amount not-to-exceed \$1,317,227.25. and authorize the City Manager to execute the Contract; and
3. Authorize contingency amount of \$350,000 for any unforeseen construction expenses; and
4. Adopt **Resolution CC 2021-94** to amend the Fiscal Year 2022 Capital Improvement Program to increase funding by \$167,925.25 for the Street Rehabilitation Project and appropriate the necessary funds from available Streets Impact Fees fund balance.

Agenda Report - CC - Pdf

- CC 14. Second Amendment to the Professional Services Agreement Between the City of Covina and Richards Watson Gershon

Staff Recommendation:

That the City council approve the second amendment to the agreement between the City of Covina and Richards Watson Gershon to provide City Attorney services.

Agenda Report - RWG Second Amendment - Pdf

- CC 15. First Amendment to Seller Put Option and Agreement for Purchase and Sale of Real Property and Recording Instructions (PSA) between Trumark Homes and the City of Covina for the Acquisition by the City of Covina of Approximately 2.45 Acres of Property (Former Vita Pakt Property) Located at 301 E. Front Street and 707 N. Barranca Avenue.

Staff Recommendation:

Authorize the City Manager to execute the First Amendment to Seller Put Option and Agreement for Purchase and Sale of Real Property and Recording Instructions (PSA) between Trumark Homes and the City of Covina for the acquisition by the City of Covina of approximately 2.45 acres of property (former Vita Pakt property) located at 301 E. Front Street and 707 N. Barranca Avenue.

Agenda Report - First Amendment to Seller Put Option - Pdf

PUBLIC HEARINGS

- PH 1. Adopt Resolution Confirming the Engineer's Report Dated July 6, 2021 and Ordering the Levying of Assessments on Covina Landscaping District No. 1 for Fiscal Year 2022

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented; and
2. Adopt **Resolution CC 2021-85** confirming the Engineer's Report dated July 6, 2021 and ordering the levying of assessments on the Covina Landscaping District No. 1 for Fiscal Year 2022.

Agenda Report - Resolution CC 2021-85 Landscaping District No. 1 - Pdf

- PH 2. Adopt Resolution Confirming the Engineer's Report dated July 6, 2021 and Ordering the Levying of Assessments on the Covina Lighting District No. 1978-79 for Fiscal Year 2022

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented; and
2. Adopt **Resolution CC 2021-86** confirming the Engineer's Report dated July 6, 2021 and ordering the levying of assessments on the Covina Lighting District No. 1978-1979 for Fiscal Year 2022.

Agenda Report - Resolution CC 2021-86 Lighting District No. 1978-79 - Pdf

- PH 3. Adopt Resolutions Approving the Engineer's Report for Levying Assessments on the Vehicle Parking District No. 1 for Fiscal Year 2022 and Confirming the Engineer's Report Dated July 6, 2021 and Ordering the Levying and Collection of Assessments for Vehicle Parking District No. 1 for Fiscal Year 2022.

Staff Recommendation:

1. Conduct the public hearing and consider all testimony that may be presented;
2. Adopt **Resolution CC 2021-87** approving the Engineer's Report for levying assessments on the Vehicle Parking District No. 1 for Fiscal Year 2022; and
3. Adopt **Resolution CC 2021-88** confirming the Engineer's Report dated July 6, 2021 and ordering the levying and collection of assessments for Vehicle Parking District No. 1 for Fiscal Year 2022.

Agenda Report - Resolutions CC 2021-87 & 88 Vehicle Parking District No. 1 - Pdf

- PH 4. Ordinance 21-06 for Zoning Code Amendment (ZCA) 21-002 to Amend Planned Community Development (PCD) 99-01 to Allow the Use of a Mechanical Carwash, through a Conditional Use Permit for Properties Located at the Terrado Plaza and Shoppers Lane Commercial Area

Staff Recommendation:

Waive full reading, read by title only, and introduce the first reading Ordinance 21-06, "An Ordinance of the City Council of City of Covina, California, approving Zoning Code Amendment (ZCA) 21-002, to modify Planned Community Development 99-01 (Ordinance No. 99-1851), to the use of a mechanical carwash as a conditionally permitted use, and making a determination of exemption under CEQA – APN: 8451-002-048".

Agenda Report - Ordinance 21-06 ZCA 21-002 - Pdf

NEW BUSINESS

- NB 1. Consideration to Approve Memorandums of Understanding and Salary Schedules between the City of Covina and the Police Association of Covina; the Police Supervisors of Covina; the Police Management Group; the Executive Compensation Rules; the Benefits Rules for City Council Members; and Approving First Amendment to Employment Agreement Between the City of Covina and Chris Marcarello

Staff Recommendation:

Adopt **Resolutions CC 2021-89, CC 2021-90, CC 2021-91, CC 2021-92, and CC 2021-93** approving the salary schedules and Memorandums of Understanding between the City of Covina and the 3 Police bargaining units: The Police Association of Covina (PAC); the Police Supervisors of Covina (PSC); and the Police Management Group (PMG) for a three-year period; July 1, 2021 – June 30, 2024, the Executive Compensation Rules and Salary Schedules for the Executive Management group, effective July 1, 2021, the Benefits Rules for City Council Members, effective July 1, 2021; and the First Amendment to Employment Agreement Between the City of Covina and Chris Marcarello.

Agenda Report - Executive Comp Rules & PAC, PSC, PMG MOUs, Council, & CM - Pdf

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the

Council/Agency/Authority scheduled for Tuesday, August 17, 2021, at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber at City Hall, located at 125 East College Street, Covina, California, 91723.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, July 20, 2021, meeting was posted on July 15, 2021, on the City's website and near the front entrances of: Covina City Hall, 125 East College Street, Covina; and the Covina Public Library, 234 N. Second Avenue, Covina.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.